Guidelines for Invited Lecture

EUS Summit 2022 Scientific Program Committee would like to acknowledge all invited speakers for their presentations. To ensure that the content(s) are shared effectively with all participants, we advise all speakers to comply with the following guidelines.

▶ **Presentation Method**
  - Pre-recording Lecture (VOD) & Real-time Q&A

▶ **Presentation Time**
  - 15 Min Lecture + 5 Min Q&A

❖ Pre-recording Lecture (VOD)

▶ **Presentation Material Format**
  - Please remember to set the screen ratio to 16:9 to meet the screen transmission ratio.
  - Please download the **ppt template for oral** under the menu of presentation guidelines at the official website.

▶ **How to Record Your File**
  - EUS Summit 2022 kindly ask you to use 'PowerPoint' program for recording your presentation.
  - Please refer to the **guidelines for recording using powerpoint** under the menu of presentation guidelines at the official website.

▶ **How to Submit**
  - Please submit your lecture VOD file to the secretariat via email (eussummit@insidecore.co.kr).
  - Submission Deadline
      ✓ Abstract or Presentation file: **September 7**
      ✓ VOD file: **September 14**

❖ For Korean Speakers

▶ **Preview Room**
  - Operating Hours: October 8 07:30-17:00, October 9 08:00-14:00

▶ **A/V Equipment**
  - Computer: Window OS - PowerPoint version 2010 or upper
  - A monitor and a wireless mouse will be set up on the podium, and the presenters operate each slide from the podium using the mouse.
  - There will also be an AV technician in each session room to assist you with technical issues.
  - We DO NOT recommend using your own laptop computer for your presentation to avoid problems with computer-projector compatibility and to save the time that would otherwise be needed for changing connections. This conference will be held virtual and offline and it is broadcast online, so you must use a PC installed on the site for smooth progress.